

<b>MINUTES of the ORDINARY PARISH COUNCIL MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on Thursday 21st November 2024 at 8 pm in the Memorial Hall</b>			Action
<p><b>Present:</b> Chairman, Steve Simpson (SS), Vice Chairman Robbie Macpherson (RM), Cllrs. Amanda Digne-Malcolm (ADM), John Davies (JD), David Foster (DF), Andrew Kane (AK), Clerk Mrs M Cliffe (AC), Clerk designate Mrs H Kane (HK) and Dist. Cllr. Sir Beville Stanier. 3 members of the public were present.</p> <p><b>Please note that the meeting</b></p> <p>Please note: to comply with new data protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Little Horwood Parish Council Minutes.</p>			
24/108	1	<b>Apologies for absence</b> None	
24/109	2	<b>To receive declarations of personal or prejudicial interest</b> None.	
24/110	3	<b>Minutes of the Parish Council Meeting held on 19th September 2024 to be approved and signed</b> It was resolved to agree and sign the minutes without amendment.	
24/111	4	<b>Progress reports for information</b> (from the Minutes dated 15 August 2024 Not covered elsewhere on the agenda) a). A teams meeting to be confirmed with Michelle Howley on 3rd December 2024 at 2.00pm.	
24/112	5	<b>Items deferred from Previous Meeting</b> (and not covered elsewhere on the agenda) . It was resolved to approve the Biodiversity Policy drawn up by Cllr. DF.  Discussion on ideas to increase public participation at the Annual Village/Parish meeting. SS to enquire regards having flyers produced.	SS
24/113	6	<b>Correspondence sent and received</b> A letter has been received from Eon announcing a price rise for 2025 of approximately £149.00	
24/114	7	<b>Planning and Development Report</b> No new applications have been determined.	
24/115	8	<b>Planning and development matters arising if any.</b> Cllr RM volunteered to investigate clarification of planning committee procedures.	RM
24/116	9	<b>Traffic calming and MVAS</b> A member of public from Mursley PC working group on traffic calming gave an overview of their findings to date and invited Little Horwood PC to work with them. ADM agreed to attend next meeting on at Mursley Rectory room , 1.30 pm, 05/12/24.	ADM
		<b>Public participation</b> The severity of the floods at the end of September was discussed. Link for reporting details by those affected to be recirculated. <a href="https://forms.office.com/e/5XLX5yMu05">https://forms.office.com/e/5XLX5yMu05</a>	HK
24/117	10	<b>Buckinghamshire Council News</b> <ul style="list-style-type: none"> <li>• Dist. Cllr Stanier advised that the Community Boards are being reorganised to cover a larger area with potentially less money available.</li> <li>• Cllr Stanier congratulated LHPC on the award of the Green Spaces grant.</li> <li>• Cllr reported that the new housing target for Buckinghamshire is likely to be increased by a disturbing 40%. This may be more for N. Bucks as S. Bucks has more designated green belt etc.</li> <li>• As mentioned in previous Minutes, 71% of the BC budget is allocated to social care. This leaves 29% to cover all other expenditure and no funding for new initiatives.</li> </ul>	
24/118	11	<b>To appoint two trustees to the Little Horwood Trust (LHT)</b> It was resolved to appoint JD & ADM as trustees.	
24/119	12	<b>To receive a report on meetings attended</b> CH attended the Winslow & Villages Community Board meeting on 26 <sup>th</sup> September. The TVP report included information on education with respect to e-scooter use and on assaults to health workers. Planned changes to car parking in Winslow were also discussed.  An informal meeting with MP Callum Anderson & Cllrs was held on 27 <sup>th</sup> September. Concerns raised included local planning, flooding & local healthcare.	
24/120	13	<b>To consider the draft 2025/2026 budget</b> It was resolved to approve the draft 2025/2026 budget.	

24/121	14	<b>To review and approve the draft standing Orders</b> It was resolved to approve the draft Standing Orders	
24/122	15	<b>To report on the autumn litter pick</b> The litter pick was a successful event with good support from volunteers. A mattress on Shucklow Hill has been reported to Fix My Street. Black bags have still not been removed from the allotments. The Clerk will send a further chaser.	HK
24/123	16	<b>Allotments to consider</b> a). written proposal for clearing the allotments awaited from Cllr. Foster. The £350 cost for clearing 5 derelict allotments was approved. The working party is to look into clearing plot 29. b). It was resolved to raise the allotment rent charge to £20.00 per plot for the year starting 2026 (paid at the end of 2025). c). It was resolved to charge the increased rent to any tenants in arrears as of the end of 2025 (subject to notification to all tenants) d). It was agreed that allotment plot holder 6, 14-21 should not be charged differently from other plot holders. The plot holder was thanked for all the work he has done for the village. e). It was resolved that the plot divided into 3 as children's plots should be charged at £10.00 per plot.	DF  HK
24/124	17	<b>Parish Maintenance</b> a). footpaths b). green spaces project. Cllr DF has received notification that LHPC has been awarded the £10000 grant applied for from the Community Board. It was resolved to accept this. The Greenspaces Working Party has been meeting most Monday afternoons since July 2023. In that time, we have worked mainly on items 4 and 7. We have cleared a lot of bramble, ivy, blackthorn, goat willow from within the Spinney to make it more open and light and to encourage greater diversity. The moat has been cleared and the paths have been widened and views opened up. This work has been very well received by those using the spinney The possibility of opening a trade account to buy materials required to be considered. c). Work has commenced on creating bus shelter library. d). update on Winslow Road bank repairs. A letter has been received confirming that necessary investigations have been completed, but a date has not yet been scheduled for the works. e). car at Shucklow Hill. Since the car is taxed and MOT'd and is not on LHPC land the PC does not have the power to have it removed. f). overflowing drain outside the White House. Repairs required have been scheduled following a delay due to an admin glitch. <ul style="list-style-type: none"> <li>• The grass cutting contractor has advised that his charges will rise by 3.5% in 2025.</li> <li>• The cost of hedge trimming to the Millenium Wood was approved (£50).</li> <li>• The cost of fitting 4 footpath gates in the spinney was approved (total £729.40 subject to slight variation depending on cost of posts).</li> </ul>	
24/125	18	<b>Administration</b> a). The appointment of a new internal auditor for the financial year 2024/2025 was approved, plus approval of terms and conditions, with a cost of £150-£170. b). Progress with.gov.uk domain name: only 2 Cllrs have yet to be set up with the new email addresses. There is positive progress towards a new website c). The employment contract for the parish clerk designate, hours and pay were retrospectively approved.	
24/126	19	<b>Finance</b> a). the bank reconciliation and receipts and payments were reviewed and ratified by Councillors The following receipts and payments since the last PC meeting were noted and authorised: <b>Payments</b> Clerk's ref	

24/12/27	20	LH 24.30	Mem Hall rent 19092024	FPO	20.00
		LH 24.31	Window cleaner June & September 2024	FPO	30.00
		LH 24.32	Wel medical inv.TBD	FPO	80.28
		LH 24.33	Sparkx streetlight conversions 4,5,9,19 inv.5675	FPO	1962.00
		LH 24.34	Amazon ink cartridge inv.GB4665G7DAEUI	FPO	9.90
		LH 24.35	Clerk's salary	FPO	1187.16
		LH 24.36	Scribe direct debit	FPO	27.60
		LH 24.37	nPower IN11631006	DD	291.00
		LH 24.38	WGC inv.792	FPO	712.20
		LH 24.39	Royal British Legion payment	FPO	50.00
		LH 24.40	SLCC Membership LH 24/002	FPO	120.00
		LH 24.41	Amazon computer mouse refund to clerk GB4762gh5AEUI	FPO	5.99
		LH 24.42	Winslow & District Bus	FPO	100.00
		LH 24.43	CAB	FPO	50.00
		LH 24.44	LHRGT grant	FPO	1250.00
		LH 24.45	Mem Hall rent	FPO	20.00
		LH 24.46	Allotment landlord 1	SO	20.00
		LH 24.47	Allotment landlord 2	SO	20.00
		LH 24.48	Allotment landlord 3	SO	20.00
		LH 24.49	Allotment landlord 4	SO	20.00
		LH 24.50	Allotment landlord 5	SO	20.00
		LH 24.51	Allotment landlord 6	SO	20.00
		LH 24.52	Clerk's salary	SO	395.72
		LH 24.53	Scribe inv.7585	DD	27.60
		LH 24.54	WGC inv 797	FPO	712.20
		LH 24.55	Trade Point repaid to Cllr Foster for green spaces maintenance	FPO	149.40
		LH 24.56	BMKALC inv. 5752	FPO	40.00
		LH 24.57	Men in Sheds	FPO	100.00
		<b>Receipts</b>			
		LHR 24.06	Precept	FPI	10,000
		LHR 24.07	Allotment rent plot 1	FPI	10.00
		LHR 24.08	Allotment rent plot 1A	FPI	10.00
		LHR 24.09	Allotment rent plot 23	FPI	10.00
		LHR 24.10	Allotment rent plot 5	FPI	20.00
		LHR 24.11	Allotment rent plot 22	FPI	20.00
		LHR 24.12	Allotment plot rent Plot 8	FPI	10.00
		LHR 24.13	Allotment plot rent Plot 37	FPI	10.00
		LHR 24.14	Allotment plot rent Plot 36 b & c	FPI	20.00
		LHR 24.15	Allotment plot rent Plot 27/28	FPI	40.00
		LHR 24.16	Allotment plot rent Plot 28a/29a	FPI	40.00
		LHR 24.17	Allotment plot 3 rent 2025	FPI	20.00
		LHR 24.18	LHRGT mowing costs paper exercise	Paper	197.50
		LHR 24.19	Allotment plots 6,14-21	FPI	90.00
		b). budget actuals were received and noted. c). post office rental arrangements to be followed up again. d). It was resolved that LHPC should seek to move their banking to Unity Bank e). The purchase of Microsoft Office 365 for the clerk's computer was approved.			
24/12/27	20	<b>Items for the next meeting</b> – grievance and reserves policies			

SS  
AC  
HK

